



# Pike Liberal Arts School Foundation

## Enrollment Contract

2023-2024

*Please read this contract carefully before signing.*

Family Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Physical Address \_\_\_\_\_

\_\_\_\_\_

Parent 1 \_\_\_\_\_

Parent 2 \_\_\_\_\_

Phone No. \_\_\_\_\_

Phone No. \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

If parents do not live together, \_\_\_\_\_ has primary *legal* custody. *Physical* custody is (check one):  
 joint (); or with father (); or mother (). Please provide a final divorce or custodial order reflecting custody

determinations made by a court. If you are not a natural or adopted parent, but are a court appointed guardian, conservator, or trustee please attach a copy of the order appointing you.

The undersigned, hereinafter known as “Parent”, enters into the following agreement with Pike Liberal Arts School Foundation, (“PLASF”) under the terms and conditions contained herein should this application be accepted by PLASF.

*I elect, agree, and contract to pay tuition and any applicable fees for my child/children as listed on this contract for the 2023-2024 school year. Enclosed is the family registration fee as listed in the section **Family Registration Fee** below.*

**-FAMILY TUITION- PLEASE CHECK THE APPRIORATE PLAN BELOW**

No. of Children	1 Annual Payment Due by Aug 20, 2023	10 Monthly Payments Aug. '23 - May '24	12 Monthly Payments June '23 - May '24
K-3	___\$5,500.00	___\$550.00	*not applicable
1 Child	___\$6,020.00	___\$602.00	___\$502.00
2 Children	___\$10,020.00	___\$1,002.00	___\$835.00
3 Children	___\$13,220.00	___\$1,322.00	___\$1,102.00
4 Children	___\$15,000.00	___\$1,500.00	___\$1,250.00
5 Children	___\$16,740.00	___\$1,674.00	___\$1,395.00

*\*Families choosing the annual payment option will not be exempt from increases if any, in tuition or fees during the school year.*

**\*\*Tuition will include PTO Membership, one yearbook, student(s) admission to home sporting events (excluding playoff games and tournaments).**

**-ENROLLED STUDENTS-** Students must be claimed on federal tax return and be a resident of household. Copy of tax return might be requested.

Name of Student/Students (please print)	Grade Entering	Internal Office Use
1. _____	_____	<i>Date Received:</i> _____
2. _____	_____	
3. _____	_____	<i>Payment Type:</i> _____
4. _____	_____	
5. _____	_____	<i>Check:</i> _____

*By signing this contract, I am also agreeing to the following fee schedule and financial policies, understanding that amounts are subject to change within the school year:*

- **FOUNDATION FEE \$750.00** – Nonrefundable, one-time fee per family. Families may elect to pay Foundation Fee in 10 monthly installments of \$75.00 each for August through May of their first year. All applications for incoming families must be accompanied by a \$200.00 family registration fee.
- **FAMILY REGISTRATION FEE - \$150.00 if paid by February 20<sup>th</sup>, \$200.00 if paid by March 20<sup>th</sup>, \$300.00 if paid by April 20<sup>th</sup>, \$400 if after April 20<sup>th</sup>. All new families pay a \$200.00 Family Registration Fee.**
- **AFTER SCHOOL CARE - \$50.00 per week for the 1st child, an additional \$30 per week for the second child, and an additional \$20 per week per child for the third child and beyond -or- \$12.00 per day per child for drop- ins only. K-3 and K-4 tuition includes afterschool care. Due monthly upon receipt of statement and subject to finance charges.**

All students attending Pike Liberal Arts School will pay all required tuition and fees.

- **Enrollment Contract** - Each family will submit a completed enrollment contract form signed by the parent or guardian who is financially responsible for the payment of all tuition and fees.

- **Tuition Due Dates** - Tuition is due the first day of the month. Any amounts not paid by the 20th day of the month are considered past due and will be subject to a late fee of five percent (5%) of the unpaid balance. This late fee will be assessed every month on an unpaid balance unless a specific exemption has been granted by the Finance Committee or the Board of Trustees. Payments must be received and ready for deposit by the 20th of the month to be considered timely paid. Checks dated after the 20th are not considered timely payments regardless of when they are delivered to the school. If the 20th of the month falls on a weekend or holiday, payments received on the next business day after the 20th will be considered timely payments. If a family is experiencing financial difficulties, alternative payment plans may be considered. The family should contact the comptroller and provide a written payment proposal and the reasons that the family cannot make the agreed upon payment. Any financial arrangements other than the standard payment options must be presented to the Finance Committee and approved by the Board of Trustees. The Board or the Committee has the discretion to deny any such request. Any such agreements will be documented and will be binding and enforceable on their terms. If payment has not been made by the 20th of the month (or the first business day following) and the school has not been contacted regarding a payment arrangement, then payment shall be considered late and a late payment fee of five percent (5%) of the unpaid balance shall be applied to the amount owed.

- **Past Due Accounts** - Accounts with past due balances will be subject to action by the Board of Trustees. Such action may include, but is not limited to, inability to participate in sports or other activities, holding grades and/or transcripts when requested by any person to include the parent, another school or organization, or any other action the Board deems necessary. Accounts with past due balances of ninety (90) days or more or the filing of any bankruptcy proceeding may result in suspension or expulsion from Pike Liberal Arts. Report cards and/or grades will not be sent for accounts with past due balances of thirty (30) days or more. No student will be allowed to register or attend Pike Liberal Arts until all amounts due from the prior school year have been paid. Transcripts and/or grades will not be sent for any student graduation or withdrawing from Pike Liberal Arts until all financial obligations have been paid. In the event it becomes necessary to file legal action to collect any monetary amounts owed to Pike Liberal Arts School for whatever reason, Pike Liberal Arts School shall be entitled to any and all costs of collection, including, but not limited to, reasonable attorney fees, associated expenses and court costs. This agreement shall be governed and construed in accordance with the laws of the State of Alabama. By signing this document, you consent to the jurisdiction and venue for any civil court proceeding involving Pike Liberal Arts School to be the applicable Circuit or District Court in Pike County, Alabama.

- **New Students** - The first month's tuition for students entering or reentering Pike Liberal Arts after the start of the school year will be determined by the date the student is considered officially enrolled at the school and assessed as follows:

Date of Enrollment:	1st through 10th	Full month tuition
	11th through 20th	Two-thirds (2/3) month tuition
	21st through EOM	One third (1/3) month tuition

- **Students Withdrawing** - If a student is enrolled at Pike Liberal Arts on or after the first day of a calendar month, all fees and tuition are due for the full month.

- **Students Expelled or Suspended** - Any student temporarily suspended or expelled from PLAS will not receive a refund of tuition or fees paid.

- **Annual Fundraiser** -The major fundraiser for Pike Liberal Arts general operating fund is the annual \$10K Draw Down. Participation in this fundraiser is required. Each family is responsible for four (4) tickets to be entered in the Draw Down at a cost of \$100.00 per ticket and by signing this enrollment contract, you are acknowledging your acceptance and understanding of said obligation. Said \$400.00 shall be billed to each family at the time the tickets are distributed. Families have the option of selling said tickets to third parties if they choose to do so. However, each family is solely responsible for collecting the \$400.00 and turning said money *AND* original ticket stubs into the office no later than the deadline date stated at the time of issuance of the tickets. Should any original ticket stubs not be turned in by the stated deadline date, a \$25.00 per ticket processing fee for new stubs shall be billed to you and said new stubs shall be entered into the Draw Down in the name of the person or persons on said family's account. Please return your **original stubs** to the office no later than the stated deadline date to avoid this processing fee. The fundraiser is scheduled for November 16, 2023.

- **Family Volunteer Hours Program**—At Pike Liberal Arts School (“Pike”), parent and family involvement is not just a requirement or a way to be a part of your student's learning environment, it is how we strengthen our community and continue to build, maintain, and innovate our amazing school and campus. This program was created to stimulate participation and involvement in Pike Liberal Arts School each school year. Pike families are required to commit to completing a total of 20 family volunteer hours at Pike by May 1. Volunteer opportunities can range from working on school grounds or buildings, working concessions, chaperoning a field trip, providing transportation for students groups, organizing and assisting in fundraising, working the Deer Hunt, to other approved volunteer work. Every family is responsible for tracking and reporting their own hours. To report your Family Volunteer Hours visit [www.pikelib.com/volunteer-hours](http://www.pikelib.com/volunteer-hours) or stop by the school office to fill out a form. Any unsatisfied family volunteer hours as of May 1 will be billed to each family's account at the rate of \$25 per hour with payment due on or before the final day of school for that school year. For graduating seniors, the bill must be paid before graduation in order for the graduating senior to receive a diploma. By signing this enrollment contract, you are acknowledging your acceptance and understanding of said obligation.

- **Payments** - Pike Liberal Arts encourages payments to be made via bank draft, but also accepts payments by credit/debit card, check or cash. If payment is made with cash, please be sure to obtain a signed receipt for that payment.
- **Returned Checks** - Checks returned as unpaid will be subject to a thirty dollar (\$30.00) returned check fee.
- **Copies Accepted** - A copy of this fully executed agreement, fully executed and dated, shall be given the full force and effect as the original.

*My signature below affirms that I have read, understand, and accept all the terms and conditions of this contract.*

\_\_\_\_\_  
Signature of Parent or Guardian 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number of  
Parent or Guardian 1

\_\_\_\_\_  
Social Security Number of  
Parent or Guardian 2